GUIDE 1 · START HERE

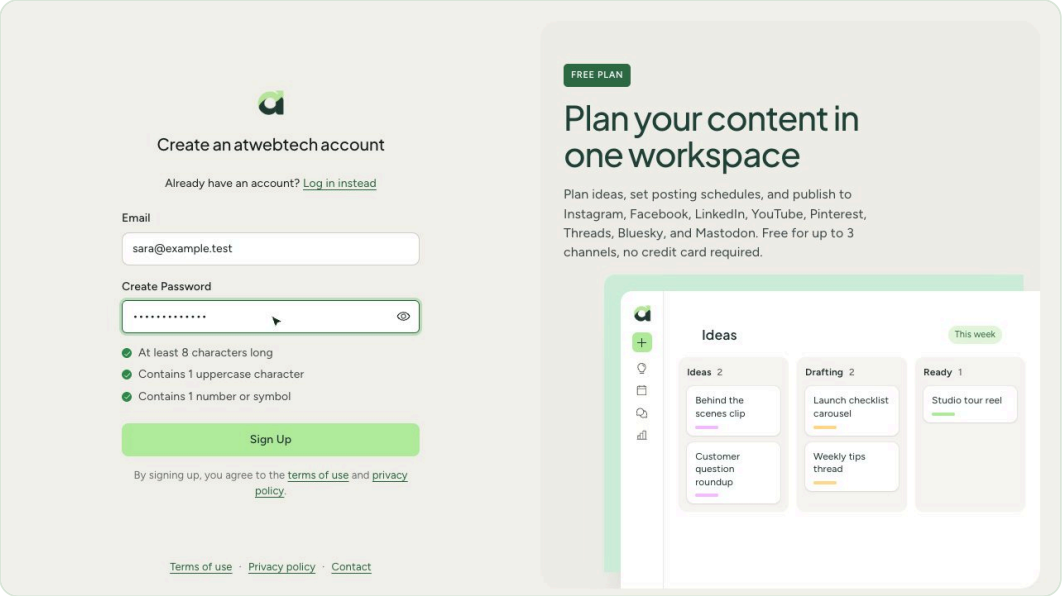
Create your account

Sign up, answer the welcome questions and find your way around.

Video (94 seconds): **atwebtech.us/app/guide/getting-started**

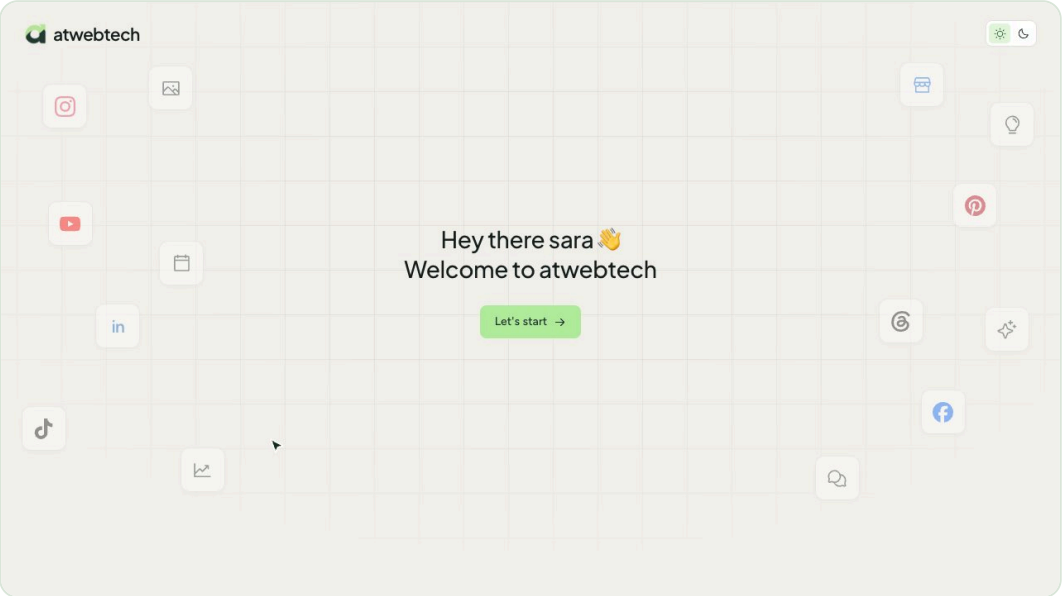
1 Open atwebtech.us and choose Sign up

Go to atwebtech.us and click **Start free** or **Sign up**. You only need an email address and a password. No credit card is asked for.



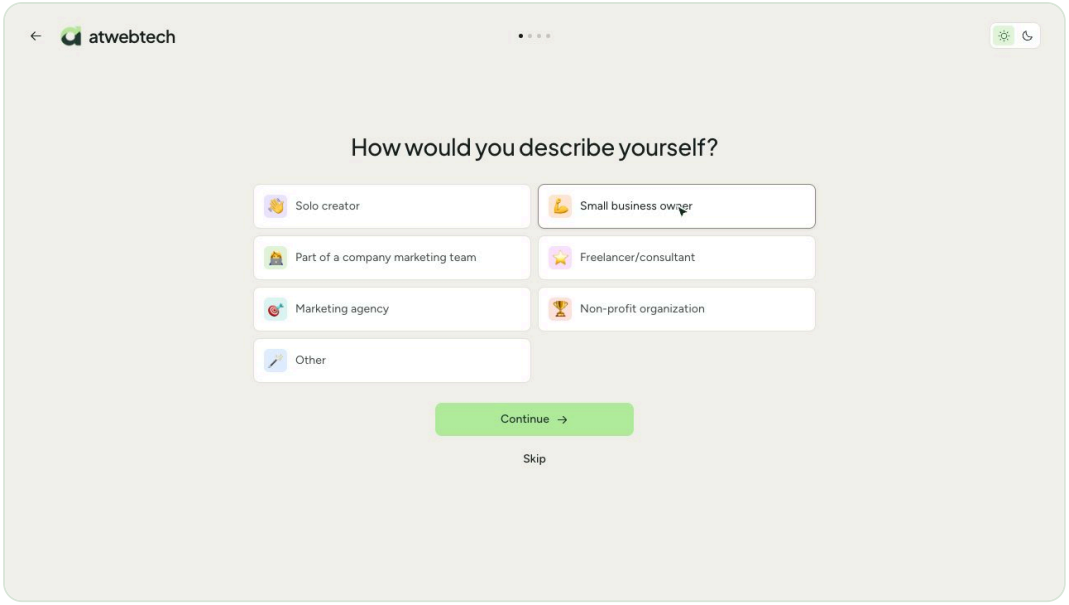
2 Press Sign Up

Use a password with at least 8 characters, one uppercase letter and one number or symbol. Then press **Sign Up**.



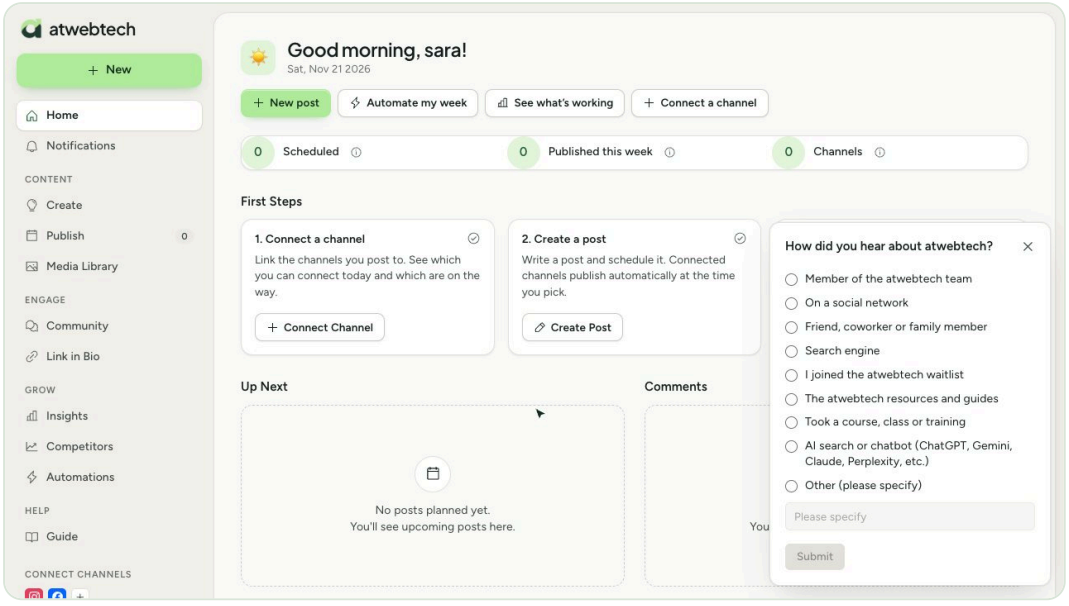
3 Answer four quick questions, or skip them

atwebtech asks what kind of work you do and which networks you care about, so it can suggest the right setup. Pick an answer, or press **Skip**.



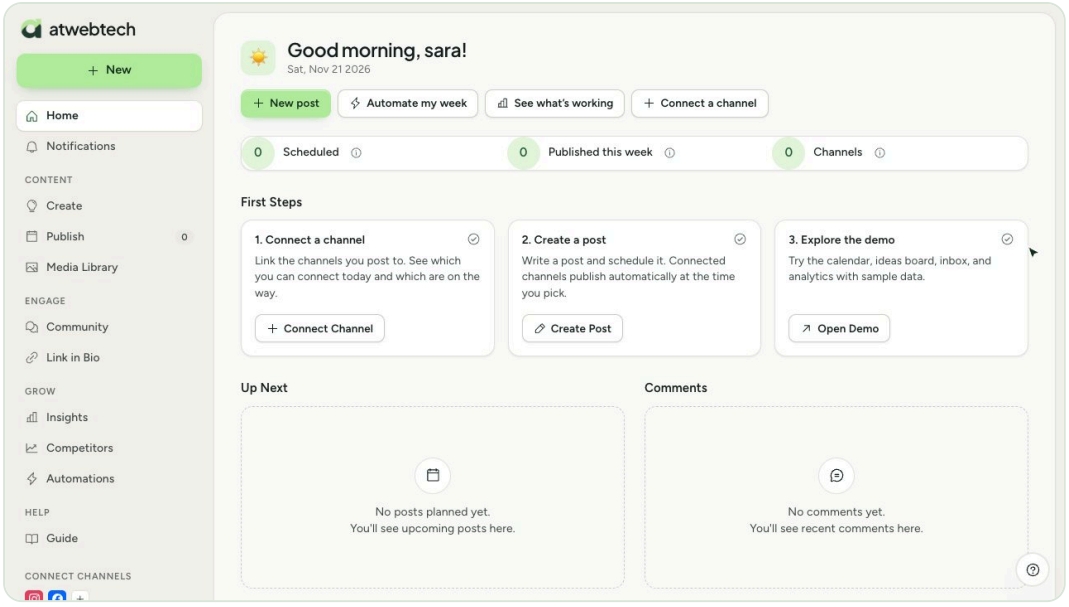
4 Press Continue after each answer

There are four questions in total. After the last one you land in your new workspace.



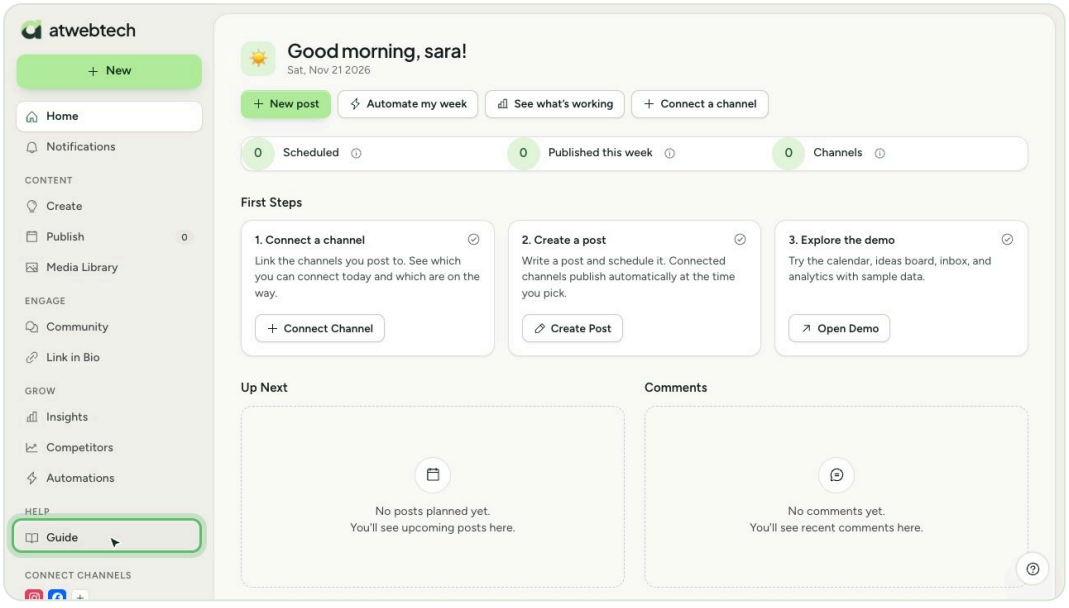
5 This is Home

Home shows what needs you today, your numbers for the week, and the first steps for a new account. A one-question survey may appear the first time: answer it or close it.



6 The menu on the left takes you everywhere

Publish is your queue of posts. **Community** is your comment inbox. **Insights** shows your results. **Guide** opens these instructions at any time.



7 Next: connect your first channel

Nothing can be published until a social account is connected. Click **Connect Channel** to do that now. The next guide shows how.

